

Department of Human Services
117 East Fifth Street
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Washburn, WI 54891-0100



**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
NUTRITION PROGRAM ADVISORY COUNCIL COMMITTEE**

**Karen Anderson
Lynette Benzschawel
Suzanne Rooney**

**Tom Gordon
Red Cliff Elder Program Rep.**

**Betty Schell
Sam Ray**

RE: May 20, 2019 Nutrition Advisory Council Committee Meeting

Dear Committee Members:

Please be advised that the quarterly meeting of the Bayfield County Department of Human Services Nutrition Program Advisory Council Committee Meeting will be held on **Monday, May 20, 2019 immediately following the Aging and Disability Advisory Committee Meeting** at the **Barnes Town Hall, 3360 County Highway N in Barnes, Wisconsin.**

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

The agenda for the meeting is as follows:

AGENDA

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the March 18, 2019 Meeting Minutes
3. **Discussion and Possible Action** Review Citizen Application for Douglas Defoe
4. **Discussion and Possible Action**- Review By-Laws
5. Nutrition Program Updates
 - A. Review number of meals served in 1st Quarter 2019
 - B. Reallocation of Title III funds
6. Meal site Reports: Brief overview of performing a meal site review.
7. Future Meeting Date: **NAC** and ADAC Meeting, Monday, July 15, 2019
8. Motion to Adjourn

Thank you and have a safe trip home!

Carrie Linder, Aging and Disability Services Manager
c: Bayfield County DHS ADAC Committee Members