



Bayfield County Administrator

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Mark Abeles-Allison, *County Administrator*

Kristine Kavajecz, *Human Resource Director*

BAYFIELD COUNTY EXECUTIVE COMMITTEE MEETING

Brett T. Rondeau, Chair
Fred Strand
Jeff Silbert, Vice Chair

Mary Dougherty
Dennis Pocernich
Larry Fickbohm

*** AGENDA ***

Dear Committee Members:

This letter is written to inform you of the Bayfield County Executive Committee Meeting scheduled for **4:00pm Thursday, September 29, 2020** in the **Bayfield County Board Room**. **This meeting will be held in-person and remotely. Supervisors and the public will be able to participate in the Meeting via voice either by using the internet link or phone number below.**

[Join Microsoft Teams Meeting](#)

[+1 715-318-2087](tel:+17153182087) United States, Eau Claire (Toll)

Conference ID: 484 776 736#

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Contact Bayfield County at 715-373-6181 if you have access questions or email Markaa@bayfieldcounty.org if during the meeting.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the County Clerk's office at 715-373-6100, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

Notice is hereby given that in the event the standing committee does not have a quorum the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)). Notice is hereby given that a majority of the Bayfield County Board may be present at the meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Bayfield County Board pursuant to State ex rel. Badke v.

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Greendale Village Bd., 173 Wis. 2d 553, 494 N.W.2d 408(1993), and must be noticed as such, although the County Board will not take any formal action at this meeting.

- 1) Call to Order:
- 2) Public Comment
- 3) Approval of Minutes of September 23, 2020.
- 4) Discussion and Possible Action regarding utilization of Routes to Recovery Funding (if available) or Contingency Fund Expenditure for Laptop Computers in 2020.
- 5) Broadband Expansion Information, Mike Cariveau, Bayfield Wireless
- 6) Discussion and Possible Action on DOJ Supplemental COVID Funding
- 7) Discussion and Possible Action on the 2021 Budget
 - a) Department Budget review
 - b) Budget Changes Review
 - c) Recommendation to Board
- 8) Reports: Financial Report
- 9) Adjourn

Narrative, September 29, 2020

Item 4: At the last meeting the Committee supported purchasing extra lap top computers in the current year. Paul Houck has estimated costs for this to be as follows

- Laptops \$1,853.00 * 20 = \$37,060
- NetMotion \$120.00 * 20 = \$2400

This totals: \$39,460

I would recommend authorizing both or either Routes to Recovery and/or Contingency funding to meeting this for 2020.

Item 5: Broadband in Bayfield County is a priority of the Board. Bayfield Wireless successfully bid on and obtained new spectrum for the next 10 years for the region. Mike Cariveau will review what this means for the county and how rollout continues through the region. Attached in the packet is their recent press release.

Item 6: A supplemental COVID Grant in the amount of \$58,000 was made available to Bayfield County. Details on this can be reviewed here:

<https://www.doj.state.wi.us/sites/default/files/dles/justice%20programs/Coronavirus%20Emergency%20Supplemental%20Funding%20-%20Non-Direct%20Counties%20%282020%29%282%29.pdf>

The focus of the grant is on:

- **Courtroom / Courthouse Safety**
- **Jail Safety**
- **Deputy Safety**

A group of Law Enforcement, Court, Criminal Justice, Attorney and Jail staff have met twice so far to review possible projects. The application is due on October 5.

The spreadsheet below is what we are continuing to work on. These grants can impact county funding / budgeting in 2021. Major new items are additional lap tops, UV-C lights and ZOOM ROOM. We are waiting for some final costs estimates this coming week.

COUSD SUPPLEMENTAL GRANT BUDGET / DRAFT									
	QUANTITY	COST	TOTAL						
TOUCHLESS FAUCETS	10	\$ 630	\$ 6,300						
UV LIGHT / LANTERN TYPE UNITS / DISINFECTION	3	\$ 4,500	\$ 13,500						Trying to see what alternates are available (would take us through Sept 30 2021)
VIDEO WITH INMATES (Social workers) minutes	1500	\$ 0.25	\$ 375						
Folding Door / Inmate visitation area for confidentiality	1	\$ 500	\$ -						REMOVE
TOUCH FREE WALL MOUNT THERMOMETER	6	\$ 250	\$ 1,500						COURTROOM, COURTHOUSE, DA, JAIL, SHERIFF ENTRY WAYS
SOTAXA DRUG TESTING DEVICE	1	\$ 6,000							(includes 2 boxes of cartridges)
COMPUTER/MONITOR, FOR Victim Witness ZOOM MEETING	1	\$ 1,000							USE EXISTING COMPUTER
JUDGE / IPAD FOR SIGNATURES/12 MO DATA	1	\$ 1,000	\$ 1,000						INCLUDES UNIT, CASE, KEYBOARD, APS.
ZOOM ROOM FAMILY COURTROOM	1	\$ 5,000	\$ 5,000						
ISOLATION ROOM	0	\$ 1,500	\$ -						REMOVE
COURT WAITING AREA / PLEXI									REMOVE
COURTROOM / DA SPACE SEPARATION.									REMOVE, WILL INSTALL ROPE
TRAINING, ALL EMPLOYEES	3	\$ 500	\$ 1,500						SUPPORT COURT
LAPTOPS, CLERK OF COURT	1	\$ 1,000	\$ 1,000						
TRAINING, SHERIFF	1	\$ 2,000	\$ 2,000						
LAPTOP/ SHERIFF DEPUTY ANDY, TONY, + 3	8	\$ 3,100	\$ 24,800						
LAPTOPS/ SHERIFFS OFFICE (1), CRIMINAL JUSTICE (1)	2	\$ 1,850	\$ 3,700						
BODY SCANNER	1	\$ 149,000							
		TOTAL =	\$ 60,675						
		FUNDS AVAILABLE	\$ 58,000						
		REMAINING	\$ (2,675)						

Item 7: Department budget changes are included on the spreadsheets below. Updates continue to come in so we may have some slight changes recommended next week.

General Fund: Expense and Revenue increase \$16,482, net 0 change. Addition to Contingency of \$13,550

2021 BUDGET MODIFICATIONS		INCREASES & DECREASES		
MODIFICATIONS	EXPENSE	REVENUE		NOTES
Pigeon Lake Flood Mapping				Must confirm, would positively impact highway funding, \$20K
Health Insurance Updates	(23,800)			
Sheriff/ Tribal County \$	10,000	10,000		52101-340, OPERATING SUPPLIES
Child Support, Lodging adjustment	400			
Child Support/ Process Server, adjustment	400			
Clerk of Court, juror fees	6,000			100-02-51221-50254, increase from \$4k to \$10k.
Clerk of Court, Gaurdina Ad Litem Revenues		(807)		Adjusted to exact State allotment.
Planning and Zoning, BOA LEGAL	2,000			3 Cases in 2021, EXTRA \$800, over what was requested
Planning and Zoning, online permitting	4,000			Increased usage, programming support
Child Support, Legal Fees	500			Increase
LAND CONSERVATION	1,932	3,834		Multiple changes
STATE REVENUE SHARING		3455		State figures released
MADELINE ISLAND ICE ANGEL	1,500			
JAIL WAGE ADJUSTMENT				Plan to use contingency for wage adjustments
COMPUTERS / LAPTOPS, 20				ADDRESSED IN 2020 WITH CONTINGENCY
Contingency	13,550			
GENERAL FUND SUBTOTAL	16,482	16,482	\$0	

- Capital Improvement Fund: Net decrease \$18,800. If approved as is this would decrease General Fund Transfer by this amount.

CAPITAL IMPROVEMENT FUND	EXPENSE	REVENUE	
SHERIFF LAPTOPS	(24,800)		Tentative \$ until confirmed / 8 to be purchased with DOJ \$
EOC CARPET	6,000		
Transfer from General Fund		0	
Total Capital Improvement Modifications	(18,800)	0	-\$18,800

- Highway Fund: Net zero change, but moved funds from county highway to capital and reduced bond by \$100,000.

710 HIGHWAY FUND	EXPENSE	REVENUE	
CTH SPECIAL PROJECTS (CTY HWY N)	(284,150)		710 71 53314, \$265,850 REMAINS FOR COUNTY HIGHWAY N
RADIOS	234,150		
MASON GARAGE PAVING	50,000		
HIGHWAY BONDING		(100,000)	
COUNTY HIGHWAY N	(100,000)		710 71 53314
Total 710 FUND Modifications	(100,000)	(100,000)	\$0

8. We will have a financial report for September at the meeting.

Discussion regarding October 6 and 8 meetings, potential to cancel.

**Minutes of the
Bayfield County Executive Committee Meeting
4:00pm, September 14, 2020
Meeting was held in the County Board Room and Remotely, with phone
and/or video access for members and the public.**

Members Present: Brett Rondeau, Jeff Silbert, Dennis Pocernich, Fred Strand, Mary Dougherty, Marty Milanowski,

Members Excused: Larry Fickbohm

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Human Resources Director, Charly Ray, Jeremy Oswald, Jim Crandall, Jason Bodine, Paul Houck, Bob Anderson-Highway Patrol Superintendent, Steve Sandstrom, Kim Mattson

Meeting Called to Order at 4:00pm by Rondeau.

Public Comment: None Received

Approval of Minutes of September 14, 2020: *Motion Pocernich, Strand to approve minutes of the September 14, 2020 Executive Committee meeting. Motion Carried (5-0)*

2021 Budget Discussion:

- a. Bayfield County Forestry: Jason Bodine, Forest Administrator provided an overview of the Forestry and Parks Budget proposal for 2021. Overall budget net contribution of \$1.726 million. Reducing expenses by about 6%. Timber sale markets are resulting in a very conservative revenue estimate, 10% decrease from 2020. Timber sale revenues for 2020 will be slightly above budget, but will not result in the revenue surplus that the county has observed in years past. Half of sales are pulp products and half are lumber. The pulp markets are the ones that are dropping. Bodine also reviewed the capital improvement project items included in the budget. A large project included in the Delta Landfill repair. Fishing dock is a carry-over from 2020. Delta Landfill is estimated to be reimbursed 87.5%. Forestry is exploring a Carbon offsetting program, which could provide an additional revenue stream.
- b. Bayfield County Information Technology: Paul Houck, Information Technology Director reviewed the proposed 2021 IT budget. Estimated \$26,000 increase over 2020. One staff will be primary programmer for the 5-county NOVUS tax system. Office365 expenses have increased significantly due to licensing needs. Devices capable of working remotely have doubled. Multi-factor authentication is recommended for implementation. Preference is to purchase laptops. Committee suggested purchasing laptops instead of desktops that are budgeted in the 2021

budget. Host server replacement, jail camera/cabling project Phase II, Backup hardware addition are the capital expenditures planned.

- c. Highway Capital / Radios / Mason Garage: Bob Anderson, Highway Patrol Superintendent reported that the budget include a request for 71 mobile radios, 4 base stations and 2 handhelds using the WISCom System at a cost of \$242,000 (originally proposed at \$300,000 for 100 radios). County share of CTH M project for 2021 is just over \$1 million, this is the county's 50% share. Goal is to also add the second section of CTH M, currently planned for 2022, in 2021 with STP funding, if approved by the State. Abeles-Allison explained that a 2019 restated audit was just received and reflects a \$2.8 million fund balance in the Highway Fund for the end of 2019. The 2021 budget does propose to use a portion of the fund balance, approximately \$850,000. The budget also includes bonding in the amount of \$1.75 million. Recommendation from the committee is to maintain the same bonding level as 2020.
- d. Interdepartmental 00 account in General Fund: Abeles-Allison reviewed proposals for this Department. There are unspent bridge aid dollars from previous years that will be used for 2021. Corp Counsel estimated to be slightly less in 2021. Contingency includes \$80,000, \$78,000 for COLA increases. Review of library funding allocations. Transfer to Highway reduced from \$500,000 to \$250,000 for 2021. BCEDC funding allocation identical to 2020.
- e. Personnel Review: Personnel Narrative was reviewed by Kris Kavajecz, Human Resources Director
- f. County Board: Ice Rescue contribution is included. A request from Madeline Island was not included in the budget proposal. Fraud hotline, youth scholarships are continuing to be funded. Consensus of the committee is that Madeline Island rescue should be included for funding. Per Diems have increased.
- g. Other Departments: Abeles-Allison noted that several items have been identified since the proposed budget was distributed. Abeles-Allison reviewed the list of budget changes that have been discussed. This list will be used to rework the budget for presentation on Tuesday.

Next meeting is Tuesday before the County Board meeting.

Meeting adjourned at 5:06 pm.

Respectfully submitted by Kris Kavajecz.



****FOR IMMEDIATE RELEASE****

September 18, 2020

**BAYFIELD INTERNET SERVICE PROVIDER POSITIONED FOR REGIONAL EXPANSION:
WINS FCC AUCTION FOR NEW SPECTRUM**

(Bayfield, Wis.) Locally based wireless internet service provider Bayfield Wireless announced today that it was one of the winning bidders of the recent Federal Communications Commission (FCC) wireless spectrum auction, securing new spectrum for the next ten years for the region. The FCC recently concluded its nationwide auction for the new Citizens Broadband Radio Service (CBRS) priority access licenses.

There were 271 bidders that qualified to participate in the CBRS auction by county for priority access to spectrum in all 3,233 counties across the United States. The auction closed on August 25, 2020 after 76 rounds and raised more than \$4.58 billion in bids by the 228 winning bidders.

Securing this new CBRS spectrum ensures Bayfield Wireless can continue its expansion of high-speed Internet service throughout Bayfield, Ashland, Price and Sawyer counties. Bayfield Wireless founder Mike Cariveau of Bayfield, Wisconsin comments, "Knowing we've secured long term priority access to this important part of the wireless spectrum is critical to our future expansion plans. The additional capacity and capability this licensed spectrum provides Bayfield Wireless will help further justify our future investments to serve our local communities. It's exciting to think about the importance of this to our mission to serve the unserved and underserved rural and remote areas of our region."

Bayfield Wireless is a Wireless Internet Service Provider (WISP) serving local customers in the Town of Bayfield, the Town of Russell, the Red Cliff Tribal Lands, Madeline Island, and the Town of Bayview since its network went online in March 2019. Bayfield Wireless provides fiber-speed Internet service to fixed locations using state-of-the-art wireless technologies to cost effectively serve lower density rural and remote areas.

For more information about services and inquiries please visit <https://bayfieldwireless.com>

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Media Contact:

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Wireless Telecommunications Bureau (FCC) Cecilia Sulhoff (202) 418-0587