



Minutes of the  
**BAYFIELD TOURISM & FAIR COMMITTEES**  
Tuesday, January 28, 2020 at 4:00 PM  
EOC Room, Bayfield County Annex Building, 6<sup>th</sup> Street, Washburn, WI

Members Present: Larry Fickbohm, James Crandall, Fred Strand, Tom Snilsberg.

Members Absent: Jeremy Oswald

Others Present: Mary D. Motiff, Tourism Director; Ursula M. Garrison, Fair Coordinator.

- I. **Call to Order:** The meeting was called to order at 4:02 PM by Fickbohm.
- II. **Public Comment** – No public Comment.
- III. **Motion:** (Strand/Crandall) to approve the minutes from the November 12, 2019, Tourism/Fair Committee Meetings. **Motion Carried.**
- IV. **Budget Review** – None included; very few transactions have occurred this early in the year.
- V. **Discussion and Possible Action Regarding Hiring Maintenance Staff** – Motiff reviewed some different scenarios for filling the seasonal maintenance positions. The consensus of the committee is to proceed with hiring a full-time Caretaker and a full-time Maintenance Assistant per the proposal, but with the more experienced maintenance position being offered a higher wage than the new maintenance position.
- VI. **Tourism Update** – Motiff shared information regarding the number of requests for visitor information that have come into the office this year compared to last year, sales tax information and Facebook page traffic.
- VII. **Report from Fair Convention** – Those who attended the convention shared information about the sessions and meetings they attended.
- VIII. **Fair Planning**  
We are finalizing some contract details and we are on schedule with our administrative work.
- IX. **Building & Grounds Update**  
A new gutter and six additional downspouts will be added to the 4H Horse Barn to eliminate overflow problems.
- X. **Future Agenda Items and Next Meeting Date** – Next meeting will be held on March 31 at 4:30 pm in the EOC Room.
- XI. **Adjournment** - The meeting adjourned at 5:28 PM.

Respectfully submitted by:

Ursula M. Garrison  
Fair Secretary