
**BAYFIELD COUNTY
BOARD OF HEALTH MEETING
Tuesday, May 19, 2020 – 4:30 PM**

Present: Fred Strand, Jeremy Oswald, Mary Dougherty, David Zepczyk, Terri Kramolis, Deb Dryer. Ellen Braddock

Absent: Elaine Kopp, Tom Snilsberg

Staff: Amy Jarecki, Sara Wartman, Michelle Simone

- 1. Call the Meeting to Order :** The meeting was called to order at 4:30 p.m. by Chairman Oswald. Roll Call was done as this meeting was being held remotely. Introductions were done as there were new Board of Health members in attendance.
- 2. Approval February 18, 2020, Meeting Minutes :** A motion to approve the February 18, 2020 meeting minutes was made by Zepczyk; motion seconded by Kramolis. Motion carried.
- 3. Public Comment :** None.
- 4. Election of Chair Person :** Jeremy Oswald was nominated for Chairperson by Strand; nomination seconded by Dryer. No further nominations, nominations were closed and Oswald was elected Chairperson.
- 5. Election of Vice Chair Person :** Fred Strand was nominated for Vice Chair Person by Zepczyk; nomination was seconded by Dougherty. No further nominations, nominations were closed and Strand was elected Vice Chairperson.
- 6. Discussion and Possible Action on Filling Committee Vacancy :** This position had been currently held by Elaine Kopp; Kopp is interested in keeping the position. Zepczyk made a motion to accept the application of Kopp for the position; motion seconded by Kramolis. Motion carried and moved to the full County Board.
- 7. Situational Update on COVID-19 :** Currently, Bayfield County has no new lab confirmed Covid-19 cases. Wartman explained that there are county residents who are being monitored as those residents have been displaying symptoms. Wartman shared that the county is moving forward as if they are at Phase 3 (three) of the Wisconsin Badger Bounce Back. Businesses are allowed to be open, there are currently no restrictions on mass gatherings and schools are still closed per the Safer At Home order. The Health Department has been working on developing guidance documents for businesses that include handwashing and

cleaning touched surfaces. Wartman shared the steps the department is taking to train employees for contact tracing, if needed. There have been local businesses that are allowed to open and have chosen not to open as this time. This tells us that they are taking this situation very seriously. There is a proposed ordinance that will go before the County Board that will impose a fine on a person who ignores orders issued by the Health Officer. Wartman discussed antibody testing along with the pros and cons of testing.

8. **1st Quarter Budget Review:** Wartman shared that the 1st (First) Quarter budget is right on track.
9. **Discussion and Possible Action on ETF Employer Wellness Program Support Award:** This award is in the amount of \$1,000.00 (one thousand dollars) and will be used to fund an additional wellness program for all county employees. The motion to approve the budget amendment resolution and move to the full County Board was made by Kramolis; seconded by Strand. Motion carried.
10. **Discussion and Possible Action on Amendment of Prevention Grant:** An additional \$1,500.00 (one thousand five hundred dollars) was awarded initially to be used for training, but due to the pandemic, it is allowed to cover Covid-19 expenses. The motion to approve the budget amendment resolution and move to the full County Board was made by Strand; seconded by Zepczyk. Motion carried.
11. **Discussion and Possible Action on PHEP Covid 19 Grant:** An additional amount from Wisconsin Department of Health Services in the amount of \$38,528.00 (thirty-eight thousand five hundred twenty-eight dollars) to help support staff Covid-19 expenses. The motion to approve the budget amendment resolution and move to the full County Board was made by Strand; seconded by Zepczyk. Motion carried.
12. **Discussion and Possible Action on Title X Grant:** This award in the amount of \$28,000.00 (twenty-eight thousand dollars) covers expenses due to STD (sexually transmitted disease) testing, contraception, any medical supplies and staff expense to operate the program. The motion to approve the budget amendment resolution and move to the full County Board was made by Strand; seconded by Zepczyk. Motion carried.
13. **Discussion and Possible Action on Womens Health/Family Planning Grant:** This grant award is in the amount of \$44,070.00 (forty-four thousand seventy dollars) which will cover staffing expense needed to operate the program. The motion to approve the budget amendment resolution and move to the full County Board was made by Strand; seconded by Zepczyk. Motion carried.
14. **Discussion and Possible Action on Community Support Application for Learn CPR-Save a Life Project:** This award from Memorial Medical Center is in the amount of \$530.00 (five hundred thirty dollars) to purchase keychain CPR masks



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Director / Health Officer

to be used in Narcan training. The motion to approve the budget amendment resolution and move to the full County Board was made by Strand; seconded by Zepczyk. Motion carried.

- 15. Discussion and Possible Action on Permit Delay:** Due to the current pandemic, there has been some concern regarding local restaurants ability to pay their yearly license fees. Our department has offered all licensed establishments a payment plan if they are finding it difficult to pay the full license amount along with an extended due date. Late fees have also been waived for this license payment period. There was one request made to our County Administrator by the local Tavern League to waive all fees for food licenses. The request was to waive food license fees starting in mid-March through April. However, as Michelle Simone, Environmental Health Sanitarian explained, those license fees had already been paid as of July 1, 2019. There had been discussion regarding pro-rating the license fees, but as Simone explained, that is something that the state has never allowed. She also went on to explain why pro-rating is not a good idea for our department's budget. Going forward with any pro-rating of license fees would require more staffing and due to the fact that the Health Department staff is working mainly on Covid-19 related duties, it is the board's decision that no further action needs to be taken.
- 16. Update on Health Department Programs and Services:** Our department has suspended giving adult immunizations per recommendation from the CDC. Child immunizations will continue with different policies and procedures. The WIC program has had an increase in their case load due to the number of people laid off of work who now qualify for the benefits. WIC client appointments are being done either by phone or virtually at this time.
- 17. Update on Health Department Staffing:** Our department is still short a .43 FTE nursing position.
- 18. Other Issues or Concerns:** None.
- 19. Next Meeting Date :**

Tentative date set for Tuesday, June 9th, 2019, 5:00 pm, remotely.
- 20. Adjourn:** The meeting adjourned at 5:58 p.m.

Respectfully Submitted,

Amy Jarecki

Amy Jarecki, Office Manager